



Habitat for Humanity Greater Fresno Area

Request for Qualifications/Proposal (RFQ/RFP) LEAD PAINT TESTING SERVICES

Habitat for Humanity Greater Fresno Area (HFHGFA) is requesting qualifications and proposals from interested licensed lead-based paint testing services for its CDBG Home Repair Program. Said testing must be performed in accordance with 24 CFR 35, HUD's Lead Safe Housing Rule, and its Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing.

HFHGFA will have about 15 to 20 projects annually that will require testing in Fresno City area.

SCOPE OF SERVICES

1. To conduct lead-based paint testing of the public housing units in accordance with 24 CFR 35, HUD's Lead Safe Housing Rule, and its Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing.
2. Should lead-based paint be detected, conduct a lead-based paint risk assessment.
3. Provide the HFHGFA with complete inspection and assessment report.
4. Both are to be provided consisting of one original and one digital copy in the form of a PDF, in a submission marked with the property address and "Habitat for Humanity Greater Fresno Area/Lead Testing".

REFERENCES OF REGULATORY STANDARDS TO BE MET IN PROVIDING SERVICES

1. HUD Guidelines for the Evaluation and Control of Lead Hazards in Housing.
2. Environmental Protection Agency (EPA) regulations.
3. HUD regulations.
4. Occupational Safety and Health Administration (OSHA) Regulations.
5. Nuclear Regulatory Commission (XRF radiation sources).

PROPOSAL CONTENT

1. Submittal must include a proposed contract specifying:
 - a) How the testing will be completed
 - b) Availability and proposed turn-around time
2. Submittal must include the following:
 - a) Sample inspection and risk assessment reports.
 - b) Certification and licensing verification documentation
 - c) List of similar experience with comparable housing,
 - d) Proof of Insurance (Errors and Omissions, Liability, Workman's Compensation, Auto).
 - e) Proof of SAM.GOV active registration

CONDITIONS

All Consultants must adhere to the following conditions:

- The HFHGFA may amend the terms or cancel this RFP any time prior to the execution of a contract for these services if the HFHGFA deems it to be necessary, appropriate or otherwise in the best interests of the HFHGFA.
- The Consultant represents and warrants that the proposal is not made in connection with any other Consultant and is in all respects fair and without collusion or fraud.
- All responses to the RFP must conform to instructions. Failure to comply with any requirement of this RFP may be considered appropriate cause for rejection of the response.
- HFHGFA will assume no liability for payment of services under the terms of the contract until the successful Consultant is notified that the contract has been accepted and approved and will be per project basis. The contract may be amended only by means of a written instrument signed by the HFHGFA and the Consultant.

AUTHORITY'S RESERVATION OF RIGHTS

- Habitat for Humanity Greater Fresno Area reserves the right to reject any or all proposals, to waive any formality in the RFP process, or to terminate the RFP process at any time, if deemed by the HFHGFA to be in its best interest.
- HFHGFA reserves the right to not award a contract pursuant to this RFP.
- HFHGFA reserves the right to terminate a contract awarded pursuant to this RFP, at any time for its convenience upon 14 days written notice to the successful responder and this reservation shall be noted in the contract.
- HFHGFA reserves the right to reject or not consider any proposal that does not meet the requirements of this RFP, including but not limited to incomplete proposals and/or proposals offering alternate or services not-requested.
- HFHGFA shall have no obligation to compensate a responder for any costs incurred in responding to this RFP.

RANKING OF SELECTION CRITERIA

HFHGFA will evaluate all responses and select the three most qualified names or firms and rank them in one-two three order. The top ranked firm will be contacted to discuss future plans. An evaluation panel will be established and the following selection criteria will be used to score and rank responses:

Section Criteria No. 1

Verifiable and successful experience in performing lead-based paint testing, risk assessment and abatement.

Excellent 20 Points

Good 10 Points

Fair 5 Points

Section Criteria No. 2

Capability to provide professional services in a timely manner.

Excellent 20 Points

Good 10 Points

Fair 5 Points

Section Criteria No. 3

Cost of Services.

Excellent 20 Points

Good 10 Points

Fair 5 Points

Selection Criteria No. 3

Professional competence and experience with HUD rules and regulations.

Excellent 30 Points

Good 20 Points

Fair 10 Points

Selection Criteria No. 4

Knowledge of municipal building codes.

Excellent 10 Points

Good 5 Points

Fair 3 Points

Selection Criteria No. 5

Proposed approach.

Excellent 20 Points

Good 10 Points

Fair 5 Points

Additional consideration will be given to small, women-owned, and minority business enterprises.

All responses should be addressed to: nr@habitatfresno.org or to:

Marina Harutyunyan

Director of Compliance & Community Programs

4991 E McKinley Ave, Fresno CA

Habitat for Humanity Greater Fresno Area is an Equal Opportunity Employer.